A close up of a sign

Description automatically generated

**Thinking for a Change T4C  
Exit Notification**

Texas Department of Criminal Justice

Date: **{{Date}}**

To **Officer** **{{case\_manager\_first\_name}} {{case\_manager\_last\_name}},**

This letter is to inform you that **{{first\_name}} {{last\_name}}**, D.O.B.:**{{dob}}**, completed Thinking for a Change (T4C) Intake Orientation & Initial Group on **{{orientation\_date}}**, but was unfortunately discharged from Thinking for a Change (T4C) on **{{exit\_date}}** due to **{{exit\_reason}}**. The length of {{gender}} T4C program was **15** weeks **/ 30** sessions but {{gender}} last attendance date was **{{last\_attended}}**with **{{absence\_unexcused}}** **unexcused absences**. We will gladly welcome them back in the future should you allow them to return.

If you have any questions, please feel free to contact me at: (817) 501-5102

Sincerely,

A picture containing text

Description automatically generated

Van Eric Martin M.Ed., LPC, CBIS